# **Privacy Policy**

Effective Date: September 1, 2024

### 1. Introduction

Welcome to the Privacy Policy of Triple Enterprise ("we," "our," or "us"). We are committed to protecting your privacy and ensuring that your personal information is handled in a safe and responsible manner. This Privacy Policy outlines how we collect, use, disclose, and safeguard your information when you visit our website <a href="https://www.jeanmurtaghfamilycelebrant.ie">www.jeanmurtaghfamilycelebrant.ie</a> (the "Site") and use our services.

### 2. Information We Collect

#### 2.1. Personal Information

We may collect personal information that you provide directly to us, including but not limited to:

• Contact Information: Name, email address, phone number, and any other information you provide when contacting us through our forms or emails.

#### 2.2. Non-Personal Information

We may also collect non-personal information that does not directly identify you, such as:

- Usage Data: Information about how you use and interact with our Site, including your IP address, browser type, operating system, referring URLs, and pages viewed.
- Cookies: Small data files placed on your device to collect information about your browsing activities.

### 3. How We Use Your Information

We use the collected information for various purposes, including:

- To Provide and Improve Services: To respond to your inquiries, process transactions, and improve our services.
- To Communicate with You: To send you updates, newsletters, or promotional materials (you may opt-out at any time).
- To Monitor and Analyse Usage: To understand how our Site is used and to improve its functionality and user experience.

### 4. How We Share Your Information

We do not sell or rent your personal information to third parties. We may share your information with:

- Service Providers: Third-party vendors who assist us in operating our Site, processing transactions, or delivering services. These providers are contractually obligated to protect your information and use it only for the purposes for which we disclose it.
- Legal Obligations: If required by law or in response to legal processes, such as a subpoena or court order, or to protect our rights, property, or safety.

## 5. Data Security

We use SSL encryption to protect your information from unauthorised access, use, or disclosure. However, no method of transmission over the Internet or electronic storage is completely secure, so we cannot guarantee absolute security.

# 6. Your Rights and Choices

#### 6.1. Access and Correction

You can access, update, or request deletion of your personal information by contacting us directly.

### 6.2. Opt-Out

You can opt-out of receiving promotional communications from us by following the unsubscribe instructions provided in those communications.

### 6.3. Cookies

You can manage your cookie preferences through your browser settings. Note that disabling cookies may affect your ability to use certain features of our Site.

# 7. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements. We will notify you of any material changes by posting the updated Privacy Policy on our Site. Your continued use of our Site after such changes constitutes your acceptance of the revised Privacy Policy.

### 8. Contact Us

If you have any questions or concerns about this Privacy Policy or our data practices, please contact:

Email: jeammurtaghcelebrant@gmail.com

Phone: +353 87 236 7795